

How To Organize and Operate an Information Center on Alcohol, Tobacco and Other Drugs

A Guide

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CSAP



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This Guide represents one small part of an on-going North American collaboration to address and prevent problems attendant to alcohol, tobacco, and other drug use. It is a collaborative effort of the Canadian Centre on Substance Abuse, the U.S. Center for Substance Abuse Prevention, and Substance Abuse Librarians and Information Specialists, coordinated by the Project Cork Institute. The goal is to provide a basic introduction to the many facets of an information center and what is required to run a center efficiently and economically. This Guide is directed to several audiences, but in particular to small government-sponsored information centers in North America, as well as those sponsored by agencies, organizations, and treatment and prevention centers.

This publication grew out of an earlier collaborative effort of the sponsors and the World Health Organization to facilitate the creation of information centers in developing countries. The publication that resulted was entitled, *How to Start and Run an Alcohol and Other Drug Information Centre : A Guide*.

The editors and contributors hope that this publication will serve as a catalyst for continued development in the field of information services. It demonstrates a recognition of the importance of the role of information in efforts to reduce and eliminate the problems associated with alcohol, tobacco, and other drugs.

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